



Jefferson County Highway Committee Meeting

Wednesday, April 10, 2013
Immediately following the 10:30am Joint Highway
Committee/Infrastructure Committee Meeting
Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin

Committee Members: Ron Buchanan, Chairman; George Jaeckel, Vice
Chairman; Al Counsell, Secretary; Glen Borland,
Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Minutes from March 5, 2013 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Review 2013 asphalt product bids
 - b. Review County Highway Improvement Program (CHIP, CHIP-D) bids for CTH C and CTH N
 - c. Review 2013 asphalt milling and pulverizing bids
 - d. Review proposals for design work on CTH A (Crossman Road – City of Lake Mills)
 - e. Approve purchase of 2013 Ford Explorer from State of Wisconsin bid
 - f. Discuss highway facility proposals for Jefferson, Lake Mills, and Concord
 - g. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, April 10, 2013

The Jefferson County Highway Committee met on Wednesday, April 10, 2013, at 12:05 P.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Blane Poulson; Glen Borland; George Jaeckel; Al Counsell

Members absent: None

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Carlton Zentner, County Board Supervisor
Brian Udovich, Highway Department
Erik Coonen, Highway Department
Greg Winter, Highway Department
Timm Punzel, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the March 5, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Poulson and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Counsell, Borland, Jaeckel
NOES: None
ABSENT: None
ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

Plan is to begin paving and project work in the next few weeks.

CTH C (Hoopen Road – US 12)

CTH E (CTH P – CTH F)

CTH N (CTH B – CTH E) – Phase I

- **General Maintenance**

Crews will begin spring crack sealing work in the next week

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

Crews are working on brushing work on county and state highways

- **Winter Maintenance**

State salt order with WisDOT for next winter was completed

- **Office/Shop**

Shop employees are working on final tri-axle plow truck set-up

Staff has closed the books for 2012, and now is working on end of year reports

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Review 2013 asphalt product bids

Commissioner Kern reviewed with the Committee the bituminous asphalt product bids that were received from Henry G. Meigs, Inc., Flint Hill Resources, and Pearson Bros., Inc.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept all bids received and to waive the proposals pre-qualifying requirements and to utilize Flint Hill Resources first.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

Commissioner Kern reviewed with the Committee the pre-mixed asphaltic concrete (E-1) product bids that were received from Wolf Paving, Rock Road Co., Inc., and Payne & Dolan Inc.

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to accept all bids received for the 2013 construction season.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Poulson and seconded by Mr. Counsell to accept the bid received from Wolf Paving for the Village of Johnson Creek – MSIPTL Project #12880-Hartwig Blvd and Village Walk Lane.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Poulson and seconded by Mr. Counsell to accept the bid received from Wolf Paving for the Town of Aztalan TRIP Project #12411-Mansfield Road.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9b. Review County Highway Improvement Program (CHIP, CHIP-D) bids for CTH C and CTH N

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to award and accept the bid received from Payne & Dolan, Inc. for both the CTH “C” CHIP Project #11493-Hoppen Road to USH 12, and CTH “N” CHIPD project #12774-CTH “B” to CTH “A”.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9c. Review 2013 asphalt milling and pulverizing bids

Commissioner Kern reviewed with the Committee the full depth pulverizing and milling bids that were received from Payne & Dolan Inc., WK Construction, and The Kraemer Company.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept all bids received for the 2013 construction season, and work with the lowest bid firm per project.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9d. Review proposals for design work on CTH A (Crossman Road-City of Lake Mills)

Commissioner Kern reviewed and discussed the design proposals that were received in regards to the CTH "A" project. Proposals were received from MSA, Ruekert Mielke, Ayres Associates, exp, and Short Elliott Hendrickson. The Highway management staff felt that MSA was the best choice for this project.

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to approve the design proposal received from MSA for \$15,695.65, noting that additional services or fees may be necessary as the project moves forward.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9e. Approve purchase of 2013 Ford Explorer from State of Wisconsin bid

Commissioner Kern discussed the purchase of a 2013 Ford Explorer 4WD 4 door XLT K8D to replace an existing one in the fleet. He stated that the current Explorer would be sold at auction instead of traded in.

It was moved by Mr. Borland and seconded by Mr. Poulson to accept the purchase the 2013 Ford Explorer from the State of Wisconsin bid for \$28,344.00, and auction the current Explorer in the fleet.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

9f. Discuss highway facility proposals for Jefferson, Lake Mills, and Concord

The Highway Committee had discussion with the Highway Commissioner regarding the current proposals and the earlier joint meeting with the Infrastructure Committee. No Motion.

9g. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, highlighting the winter maintenance fund, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations. He talked about upcoming work on CTH "P" and CTH "E", once the weather cooperates and the crews can get out there to work. Testing of asphalt used on CTH "E" was also discussed, results should be coming soon. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	03/07/13	\$ 61,750.51
BILLS:	04/01/13	\$ 125,889.20
BILLS:	04/10/13	\$ 53,991.25
BILLS:	04/10/13	\$ 19,085.61
COMMITTEE:	FEBRUARY	\$ 275.37
TOTALS:		\$ 260,991.94

It was moved by Mr. Counsell and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be Wednesday, May 1, 2013 at the Jefferson County Highway Department, immediately following the 8:30 a.m. joint meeting with the Infrastructure Committee at the Jefferson County Courthouse, Room 202.

Motion by Mr. Jaeckel and seconded by Mr. Borland to adjourn at 1:15 p.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

Al Counsell, Secretary

*** Application charges of \$0.12/gal. will be invoiced separately by Meigs Advantage, LLC.

FULL DEPTH PULVERIZING / MILLING For 2013 Highway Department Projects

April 4, 2013

NAME OF BIDDER	FULL DEPTH PULVERIZING				MILLING			COMMENTS
	SQ. YD.	HOURLY	EQUIPMENT		SQ. YD.	HOURLY	EQUIPMENT	
PAYNE & DOLAN Waukesha, WI	\$0.2970		Wirtgen WR2500	1"	\$1.0800		Wirtgen W2200	Min. quantity 2,500 sy
	Total \$29,700.00		Mobilization included	2"	\$1.1400		8' Drum	JCHD to supply H2O,
			for areas (CTH C)	3"	\$1.1800		H2O Truck	T.C., Trucking, &
			in bid docs only.	4"	\$1.2300			Stockpile Millings
PAVEMENT MAINTENANCE Menomonee Falls, WI				1"				
				2"				
				3"				
				4"				
TRI-COUNTY PAVING INC. DeForest, WI				1"				
				2"				
				3"				
				4"				
WK CONSTRUCTION Middleton, WI	\$0.4600		Wirtgen	1"	\$2.0300			Min. quantity 1,500 sy
	Total \$46,000.00		WR2500	2"	\$2.0800			
				3"	\$2.1400			
				4"	\$2.1900			
ROCK ROAD CO., INC. Janesville, WI				1"				
				2"				
				3"				
				4"				
THE KRAEMER COMPANY Plain, WI	\$0.3890		CMI	1"	\$1.0400		Wirtgen W2000	
	Total \$38,900.00		R5650	2"	\$1.1500			
			R5800	3"	\$1.1900			
			R5950	4"	\$1.2300			

PRE-MIXED ASPHALTIC CONCRETE (E-1)
For 2013 Highway Department Projects
April 4, 2013

[illegible]

April 9, 2013

Jefferson County Highway Department

CTH A (Crossman Road – STH 89) – Design Proposals

Consultant

MSA	\$15,695.65
Ruekert Mielke	\$18,830.66
Ayres Associates	\$27,123.00
exp	\$37,881.86
Short Elliott Hendrickson	\$42,037.26

Additional Services as necessary

Traffic Studies/Counts
Wetland Delineation
Archaeology
Geotechnical Reports, Soil Borings
Real Estate Study
Plats
Real Estate Nominal/Appraisals

Prepared For:
ERIK COONEN
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2013 Fleet/Non-Retail Ford Explorer 4WD 4dr XLT K8D

QUOTE WORKSHEET

QUOTE WORKSHEET - 2013 Fleet/Non-Retail K8D 4WD 4dr XLT

MSRP	\$34,615.00
Destination Charge	\$825.00
Optional Equipment	\$45.00
Dealer Advertising	\$0.00
PRE-TAX ADJUSTMENTS:	
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$7,141.00)
Total Pre-Tax Adjustments	(\$7,141.00)
Taxable Price	\$28,344.00
 TOTAL	 \$28,344.00

Customer Signature / Date

Dealer Signature / Date

2013 FORD EXPLORER 4WD XLT TO YOUR SPECS AS DETAILED. DELIVERY CAN BE ANTICIPATED 60-90 DAYS FROM RECEIPT OF YOUR ORDER. PAYMENT TERMS ARE NET TEN DAYS.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 253.0, Data updated 11/27/2012 1:59:00 PM
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Customer File:

December 04, 2012 2:06:29 PM

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Jefferson County Highway Department Highway Operations Report

Highway Committee Meeting – April 10, 2013

Construction Project Work

- Plan is to begin paving and project work in the next few weeks.
 - CTH C (Hoopan Road – US 12)
 - CTH E (CTH P – CTH F)
 - CTH N (CTH B – CTH E) – Phase I

Winter Maintenance Work

- State salt order with WisDOT for next winter was completed.

General Maintenance Work

- Crews will begin spring crack sealing work in the next week.
- Crews are completing various signing repair work.
- Crews are completing guardrail/bridge repairs at various locations.
- Crews are working on brushing work on county and state highways.

Office Staff

- Shop employees are working on final tri-axle plow truck set-up, truck should be completed in May.
- Staff has closed the books for 2012, and now is working on end of year reports.